

**REGULAR MEETING of the Burrillville Town Council held Wednesday, January 23, 2008 at 7:05 P.M. in the Town Council Chambers, 105 Harrisville Main St., Harrisville for and within the Town of Burrillville.**

**PRESENT: Council President Nancy F. Binns, Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe**

**MEMBERS ABSENT: None**

**1. Council President Nancy F. Binns led those present in pledging allegiance to the flag.**

**2. VOTED to accept the minutes of the regular meeting, held January 9, 2008, the two public hearings held December 12, 2007, and the public hearing held January 9, 2008, the workshop held January 10, 2008, and the workshop held January 14, 2008; and dispense with the reading of said minutes.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**3. Public Comment:**

**Michele Badessa asked about expenditures from the undesignated, unreserved fund balance, the 2007 audit, past audits, goals and charter provisions. It was noted that goals and objectives are set by the Town Council regularly, that the 2007 audit is not complete but will be available shortly, that past audits and the charter are available on-line, and public documents can be requested through the Town Clerk's office. There was discussion of the use of the undesignated, unreserved fund balance, the procedure used for the manager's evaluation, the renovation of the Levy Rink, school roofing projects, and the capital project program.**

**Susan Kent asked about white plastic boxes on telephone poles on Routes 102 & 107.**

#### **4. General Good and Welfare of the Town of Burrillville**

**Councilor Margaret L. Dudley announced the Library Capital Campaign dinner and silent auction to be held March 1, 2008 at 6:00 P.M. at Crystal Lake Golf Course.**

**Councilor John M. Karmozyn, Jr. noted that the Burrillville Schools Alumni Education Foundation Dinner Dance and Silent Auction will be held on February 8, 2008.**

**Councilor Kevin M. Blais announced the Meeting Street School**

**Telethon and encouraged support for the event.**

**5. Petitions: None**

**6. Special Business:**

**08-01 VOTED to open consideration and adoption of a proclamation commending the Burrillville Bicentennial Commission; and a motion to dismiss the commission with sincere thanks.**

**Motion by Councilor Kevin M. Blais. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**VOTED to adopt a proclamation commending the Burrillville Bicentennial Commission on a good job and to dismiss the commission with sincere thanks and regret.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**Correspondence from the Bicentennial Commission regarding the**

**remainder of the Levy grant money and matters related to concluding the Commission's work.**

**Patricia Mehrtens reported that there was approximately \$1,900 remaining from the Levy Foundation donation and that the foundation had given permission for the funds to be used to support the new library project.**

**VOTED that the remaining funds be applied to the Library for their history area.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-018 Correspondence from Council Vice President Wallace F. Lees regarding his request for a proclamation honoring Charlotte Gabrielson on the occasion of her retirement.**

**VOTED to adopt the proclamation, as follows:**

**Burrillville Town Council**

**Proclamation**

**WHEREAS, The Town Council of the Town of Burrillville hereby recognizes the remarkable career of Charlotte Lynne “Cookie” Gabrielson; and**

**WHEREAS, Cookie was born on November 2, 1942 in Worcester, Massachusetts. She married Norman Gabrielson on May 5, 1962 and was happily married for twenty-six years. They have a daughter, Heidi and a son, Karl, two grandsons and a granddaughter; and**

**WHEREAS, Cookie has worked in transportation for the Burrillville School Department since 1971 and has served as Transportation Director since 1977. She has also been the Burrillville School Bus Monitor Coordinator since 1985; and**

**WHEREAS, She has been involved in school bus safety programs on a state and national level including President of the RI School Bus Association and the National Association of Pupil Transportation; and**

**WHEREAS, An active member of her community, Cookie is on the Board of Directors of Berean Baptist Church, as well as the Finance Committee and the Stewardship Committee. She is also a member of the Three B’s, the support group that conducts fundraising and fosters fellowship. She has established the Norman Gabrielson Memorial Scholarship, is a member of the Lion’s Club and was an EMT for the Burrillville Ambulance Association; and**

**WHEREAS, Cookie has volunteered her services to the Town of Burrillville for many years. She is currently chairperson of the Juvenile Hearing Board and a member of the Personnel Board. She has also served as director of the Board of Administration and a**

**member of the Building and Space Needs Committee for the Burrillville Middle and High Schools; and**

**WHEREAS, After more than thirty-five years of dedicated service, Cookie will retire as Director of Transportation on January 25, 2008 to travel and enjoy some free time.**

**NOW THEREFORE BE IT RESOLVED that we, the Town Council of the Town of Burrillville, do hereby honor and commend Charlotte “Cookie” Gabrielson for her many years of dedication to the safety and wellbeing of the students of the Town of Burrillville and for her service to its residents. We extend our sincere appreciation for a job well done and look forward to working with her in the future.**

**Adopted this 23rd day of January, 2008**

**Motion by Councilor Margaret L. Dudley. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-019 VOTED to grant to Jennifer A. Parkin renewal of Private Detective License #18.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the**

**motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-020 VOTED to grant a Special Event Victualing House License to St. Therese of the Child Jesus to apply at 35 Dion Drive, Nasonville (Map 97, Lot 16) on various dates throughout 2008.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-021 VOTED to grant an Annual Victualing License to P & B Investments Inc., d/b/a Abby's Country Kitchen to apply at 1180 South Main St., Pascoag in a building owned by P & B Investments, Inc. (Map 266, Lot 003), subject to payment of taxes and approval of the Department of Health.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-022 VOTED to grant a Special Event Victualing House License to Calvary Episcopal Church to apply at 158 Broad Street, Pascoag, for Lenten dinners to be held on February 8 and 22, March 7 and 21, 2008 (rain dates February 15 & 29 and March 14 & 28).**

**Motion by Councilor John M. Karmozyn, Jr. Seconded by Councilor Kevin M. Blais. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**7. Unfinished Business: None**

**8. New Business:**

**08-023 VOTED to refer to the Ordinance Subcommittee the correspondence from the Burrillville Planning Board regarding their recommendation of amendments to the ordinances of the Town of Burrillville 2004 Revision, §30-208 Rural Residential Compounds.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**



**08-024 VOTED that the Town Council appropriate the sum of \$13,000 (\$12,000 + \$1,000 expenses) from the Police CIP budget (0100783) for conceptual design services for the Burrillville Police Station.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The motion carried, six in favor, one opposed. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe. Councilor Kevin M. Blais voted in opposition.**

**08-025 VOTED to refer to the Screening Subcommittee the applications from Sandra R. Cooney and George Keeling, Jr. for reappointment to the Zoning Board of Review.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-026 VOTED to refer to the Screening Subcommittee the application of Jacqueline Zahn for appointment to the Juvenile Hearing Board.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Cynthia L. Roe. The vote was unanimous. Voting in favor of the**

**motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-027 VOTED to receive the correspondence from Michael Molloy regarding his resignation from the Budget Board and to send a letter of regret, thanking him for his service; and to refer the vacancy to the Screening Subcommittee.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Wallace F. Lees. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-028 Correspondence from Council President Nancy F. Binns regarding her request that the Town Council schedule a special meeting with the legislators who represent the Town.**

**VOTED to schedule a special meeting with the legislators for Tuesday, January 29, 2008 at 7:00 P.M.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M.**

**Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**08-029 VOTED to open the correspondence from John P. Mainville, Finance Director, regarding his recommendation that the Town Council adopt budget dates for Public Hearings and Budget Adoption.**

**Motion by Councilor Wallace F. Lees. Seconded by Councilor Cynthia L. Roe. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**VOTED to accept the times and dates set forward by Mr. Mainville, with one adjustment to March 26, 2008 at 6:30 P.M.**

**Motion by Councilor Kevin M. Blais. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**Note: Adopted Public Hearing and Meeting Dates are as follows:**

**Capital Improvement Budget**

**March 26, 2008 6:30 P.M. Public Hearing – CIP Council Chambers**

**April 9, 2008 7:00 P.M. Adoption CIP Program Council Chambers**

**Overall Budgets – Operating, Capital, Debt**

**May 22, 2008 7:00 P.M. Public Hearing – Municipal Budget High School Media Center**

**May 29, 2008 7:00 P.M. Public Hearing – School Budget High School Auditorium**

**June 5, 2008 7:00 P.M. Additional Public Hearing (if needed) High School Auditorium**

**June 11, 2008 7:00 P.M. Budget Adoption Council Chambers**

**June 25, 2008 7:00 P.M. Final Budget Adjustments Council Chambers**

**Council Workshops: May be scheduled as needed before and after the Public Hearings**

**9. Town Clerk/Communication:**

**08- 030 VOTED to receive and file the correspondence from Louise R. Phaneuf, Town Clerk, regarding appointments to the Public Safety Commission.**

**Motion by Councilor Margaret L. Dudley. Seconded by Councilor Cynthia L. Roe. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**10. VOTED to receive reports 1 – 25:**

- 1. Town Treasurer: Reports of November and December 2007**
- 2. Burrillville Sewer Commission: Reports of November and December 2007 and Meetings of October 24, November 13 and December 11 & 20, 2007**
- 3. Tax Collector: Reports of November and December 2007**
- 4. Department of Public Works: Reports of November and December 2007**
- 5. Chief of Police: Reports of November and December 2007**
- 6. Office of Building Official: Reports of November, December and Year End 2007**
- 7. Animal Control Officer: Reports of November and December 2007**
- 8. Burrillville Housing Authority: Meetings of November 14 and December 12, 2007**
- 9. Planning Board/Town Planner: Meetings of November 5 and December 3, 2007**
- 10. Zoning Board of Review: No report**
- 11. Parks and Recreation Department: Reports of December 2007 and January 2008**
- 12. Information Systems Department: Report of January 2008**
- 13. Burrillville Conservation Commission: Meeting of November 13, 2007**
- 14. Ordinance Subcommittee: Meeting of November 19, 2007**
- 15. Redevelopment Agency: Meeting of October 23, 2007**
- 16. B-PAC: No report**
- 17. Personnel Board: Meetings of October 9 and November 13 & 27, 2007**

- 18. Screening Subcommittee: No report**
- 19. Budget Board: No report**
- 20. Library Building Committee: Meetings of November 14 & 28 and December 12, 2007 and January 2, 2008**
- 21. Library Fundraising Committee: No report**
- 22. Burrillville School Committee: Meetings of May 8, August 20 & 23, September 11, October 9, 22 & 29 and November 13, 2007**
- 23. Callahan School Building Committee: No report**
- 24. Sr. Ctr. Feasibility Study Committee: Meetings of November 7 & 21 and December 5, 2007**
- 25. Emergency Management Agency: Report of November 2007**

**Motion by Councilor Margaret L. Dudley. Seconded by Councilor Norman C. Mainville. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

#### **11. Additional New Business:**

**08-031 VOTED to grant the request for Executive Session from Michael C. Wood, Town Manager pursuant to Rhode Island Open Meeting Act [§42-46-5(a)(2)] pertaining to collective bargaining relative to The Burrillville Police I.B.P.O. Local 369.**

**Motion by Councilor Margaret L. Dudley. Seconded by Councilor**

**John M. Karmozyn, Jr. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**Note: There was a recess before executive session.**

**The Council returned to open session at 8:03 P.M.**

**VOTED to seal the minutes of executive session, noting that no votes had been taken.**

**Motion by Councilor Margaret L. Dudley. Seconded by Councilor Cynthia L. Roe. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**12. VOTED to adjourn at 8:03 P.M.**

**Motion by Councilor Norman C. Mainville. Seconded by Councilor Margaret L. Dudley. The vote was unanimous. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Kevin M. Blais, Margaret L. Dudley, John M. Karmozyn Jr., Norman C. Mainville and Cynthia L. Roe.**

**The meeting was taped. The tape is on file with the record of the meeting.**

**Louise R. Phaneuf, Town Clerk**